

**HAYS COUNTY EMERGENCY SERVICES DISTRICT NO. 3  
NOTICE OF REGULAR MEETING**

NOTICE IS HEREBY POSTED PURSUANT TO THE TEXAS OPEN MEETING ACT (CHAPTER 551, TEXAS GOVERNMENT CODE) OF A MEETING OF THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF HAYS COUNTY EMERGENCY SERVICES DISTRICT NO. 3, TO BE HELD AT **1401 W. SAN ANTONIO STREET, SAN MARCOS TX, 78666 ON DECEMBER 4, 2013, AT 4:00 P.M.**

1. CALL TO ORDER AND ESTABLISH QUORUM.
2. PLEDGE OF ALLEGIANCE - to the American Flag & to the Texas Flag
3. BIRTHDAYS

**CONSENT ITEMS**

4. APPROVAL OF MINUTES FROM THE REGULAR MEETING ON NOVEMBER 13, 2013, AND THE SPECIAL MEETING ON NOVEMBER 25, 2013.

**ACTION ITEMS**

5. CHIEF'S REPORT: Alarm Data; Situation Report; Membership; Officers Corps; Apparatus & Station Maintenance; Training; Special Projects; Grants; Safety
6. DISCUSSION AND ACTION ON PURCHASE ORDER(S) AS FOLLOWS:
  - a. AD VALOREM CONTINGENCY FUND BALANCE AS OF 10/1/2013, AFTER BOARD APPROVED PO'S AND BUDGET AMENDMENTS = \$71,734  
No purchase orders
  - b. SALES TAX CONTINGENCY FUND BALANCE AS OF 10/1/2013, AFTER BOARD APPROVED PO'S AND BUDGET AMENDMENTS = \$127,648  
No purchase orders
7. DISCUSSION AND ACTION ON THE BUILDING CONSTRUCTION AND FINANCING. (Sharon)
8. DISCUSSION AND ACTION ON THE EMPLOYEE HANDBOOK, MEMBER APPLICATIONS, STAFF APPLICATIONS, STANDARD OPERATING PROCEDURES, EMPLOYEE BENEFITS, JOB DESCRIPTIONS AND OTHER DOCUMENTS PERTAINING TO EMPLOYEES AND MEMBERS OF ESD 3 AND SOUTH HAYS FIRE. (Sharon)
9. DISCUSSION AND ACTION ON THE FUTURE LIQUIDATION OF ANY APPARATUS AND EQUIPMENT. (Scott)
10. DISCUSSION AND ACTION ON POSSIBLE CHANGES TO THE SECTION 105 HEALTH REIMBURSEMENT ARRANGEMENT. (Sharon)

**CLOSED SESSION**

11. CONVENE IN CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.074, PERSONNEL MATTERS, OF THE TEXAS OPEN MEETINGS ACT FOR THE FOLLOWING PURPOSE:  
Discuss the evaluation of a public officer or employee, specifically, the Fire Chief, Assistant Fire Chief, Director of Education, Health & Safety Officer and Administrative Assistant.

**RETURN TO OPEN SESSION**

12. DISCUSSION AND ACTION ON THE EVALUATION OF THE FIRE CHIEF, ASSISTANT FIRE CHIEF, DIRECTOR OF EDUCATION, HEALTH & SAFETY OFFICER AND ADMINISTRATIVE ASSISTANT OF THE DISTRICT, WITH POSSIBLE ACTION RELATING TO THE DUTIES, COMPENSATION OR OTHER MATTERS AFFECTING SAID INDIVIDUAL'S EMPLOYMENT WITH THE DISTRICT.
13. CITIZEN COMMUNICATIONS.
14. ESTABLISH PLACE, DATE AND TIME FOR NEXT MEETING.
15. ADJOURN.

THIS AGENDA WAS POSTED WITH THE COUNTY CLERK AT THE HAYS COUNTY GOVERNMENT CENTER ON **NOVEMBER 26, 2013.**

PATTI E. BLACKSON  
ADMINISTRATIVE ASSISTANT  
HAYS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

\* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/she may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.