

**HAYS COUNTY EMERGENCY SERVICES DISTRICT No. 3**  
**REGULAR BOARD MEETING MINUTES**  
**October 22, 2018**  
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1. **Call to Order:** Meeting held at 3528 Hunter Road, San Marcos TX, called to order at 5:00 p.m. by Leighton Stallones.

**Board Members Present:** Leighton Stallones, Lea Ann Kenworthy, Tom Richey, Sharon O'Brien

2. **Pledge to the American and Texas Flags**

3. **Acknowledge October Birthdays**

4. **Board Meeting Minutes:** Tom moved to accept the minutes from the Regular Meeting September 17, 2018. Lea Ann seconded; all in favor; motion passed.

5. **Amphib MOU:** Sharon moved to sign the Memorandum of Understanding with Amphib. Leighton seconded; all in favor; motion passed.

6. **Gary JCC MOU:** Chief Kasko provided a status update on the Memorandum of Understanding with Gary Job Corps Center. Tabled.

7. **Network Upgrades:** Mark discussed upgrading the network and server systems.

8. **Treasurer's Report:** Sharon presented the August and September financial reports, and proposed budget changes. Sharon also updated the fund balances: Ad Valorem Reserve = \$157,571, Sales Tax Reserve = \$33,500, and Training Division Reserve = \$72,300.

Lea Ann moved to accept the financial reports. Tom seconded; Tom, Lea Ann, and Leighton in favor; Sharon abstained; motion passed.

Leighton moved to accept the September changes to the budget. Lea Ann seconded; Leighton, Lea Ann, and Tom in favor; Sharon abstained; motion passed.

Tom moved to charge the Texas Fire Academy \$1000 per month for computing resources, effective November 1, 2015. Leighton seconded; all in favor; motion passed.

Leighton moved Sharon, Chief Kasko, and Mark agree on 2019 budget items to purchase by December 31, 2018 up to a total amount of \$100,000 from the Maintenance & Operations budget, keeping the board informed as purchases are made. Tom seconded; all in favor; motion passed.

Tom moved to spend up to \$80,000 on computer network upgrades by December 31, 2018 from the Maintenance & Operations budget. Sharon seconded; all in favor; motion passed.

9. **Chief's Report:** Chief Kasko presented the Chief's Report.

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CLOSED SESSION

10. The Board entered closed session at 5:07 p.m. pursuant to Texas Code Section 551.074 of the Texas Open Meetings Act.

OPEN SESSION

The board returned to open session at 7:22 p.m.

11. **Citizen Communications:** Tabled, none to consider.
12. **Schedule Next Regular Meeting:** Meeting to be held at 3528 Hunter Rd., San Marcos TX. The next Regular Meeting was scheduled for 5:00 p.m. Tuesday, November 13, 2018.
13. **Adjourn:** At 7:30 p.m. Sharon moved to adjourn the meeting. Tom seconded; all in favor; meeting adjourned.

Prepared by:  
Mark Thornton  
Office Manager