

HAYS COUNTY EMERGENCY SERVICES DISTRICT No. 3
REGULAR BOARD MEETING MINUTES
February 22, 2016
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1. **Call to Order:** Meeting held at 3528 Hunter Road, San Marcos TX, called to order at 5:08 p.m. by Leighton Stallones.

Board Members Present. Present were Leighton Stallones, Lea Ann Kenworthy, Sharon O'Brien, and Doyle Krumrey.

2. **Pledge to the American and Texas Flags**
3. **Acknowledge February Birthdays**

CONSENT ITEMS

4. **Board Meeting Minutes:** Regular Meeting January 11, and Special Meeting February 9, 2016. Doyle moved to accept the consent agenda items. Lea Ann seconded; all present in favor; motion passed.

OPEN SESSION

5. **Construction Report and Discussion:** Mark updated the Board on the status of punch list and warranty items with the building project. Sharon recommended contacting a consultant to assist in reviewing the proposed solutions.
6. **Employee Manual:** Doyle moved to adjust the performance review period from quarterly to annually or as needed on a more frequent basis. Sharon seconded; all present in favor; motion passed. Doyle informed the Board the manual would be completed by the next meeting.
7. **SAFE-D:** General discussion of the recent SAFE-D conference. Chief Simonson suggested a workshop to spend more time sharing what we learned and discussing possible implications for HCESD3.
8. **CoSM Annexations:** Sharon reported on the status of the billing for the 2015 annexations she was properly notified by law via Registered Mail. She also discussed the remaining annexations going back to 2004 with no legal notification from the city. Doyle moved to authorize Sharon to contact our attorney regarding annexations not reported to HCESD3. Lea Ann seconded; all present in favor; motion passed.
9. **Treasurer's Report:** Sharon presented the preliminary December financial reports. Doyle moved to accept the report. Leighton seconded; Doyle, Leighton and Lea Ann in favor; Sharon abstained; motion passed.
10. **Chief's Report:** Chief Simonson presented the Chief's Report. He also discussed plumbing problems at Stations 12 and 13.
11. **Texas Fire Academy Report:** Chief Simonson presented the TFA Report.

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12. **Citizen Communications:** Tabled, none to consider.

13. **Schedule Next Regular Meeting:** Meeting to be held at 3528 Hunter Rd., San Marcos TX.
The next Regular Meeting was scheduled for 5:00 p.m. Monday, March 28, 2016

14. **Adjourn:** At 7:51 p.m. Doyle moved to adjourn the meeting. Lea Ann seconded; all present in favor; meeting adjourned.

Prepared by:
Mark Thornton
Office Manager