

**HAYS COUNTY EMERGENCY SERVICES DISTRICT NO. 3  
NOTICE OF REGULAR MEETING**

NOTICE IS HEREBY POSTED PURSUANT TO THE TEXAS OPEN MEETING ACT (CHAPTER 551, TEXAS GOVERNMENT CODE) OF A MEETING OF THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF HAYS COUNTY EMERGENCY SERVICES DISTRICT NO. 3, TO BE HELD AT **1401 W. SAN ANTONIO STREET, SAN MARCOS TX, 78666 ON JANUARY 15, 2013, AT 7:00 P.M.**

**THE FOLLOWING AGENDA ITEMS WILL BE DISCUSSED, CONSIDERED AND ACTION TAKEN AS APPROPRIATE:**

1. CALL TO ORDER AND ESTABLISH QUORUM.
2. PLEDGE OF ALLEGIANCE - to the American Flag & to the Texas Flag
3. BIRTHDAYS

**CONSENT ITEMS**

4. READING AND APPROVAL OF MINUTES FROM THE REGULAR MEETING ON DECEMBER 18, 2012.
5. PRESENTATION OF REPORTS FROM SALES TAX ASSURANCE, LLC.
6. QUARTERLY WATER METER REPORT FOR HILLIARD ROAD FIRE STATION.

**EXECUTIVE SESSION**

7. CONVENE IN CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.074, PERSONNEL MATTERS, OF THE TEXAS OPEN MEETINGS ACT FOR THE DISCUSSION OF EMPLOYEES AND BENEFITS.

**RETURN TO OPEN SESSION**

8. DISCUSSION AND ACTION ON EXECUTIVE SESSION CONCERNING EMPLOYEES AND BENEFITS.

**ACTION ITEMS**

9. DISCUSSION AND ACTION ON TREASURER'S REPORT.
10. DISCUSSION AND ACTION ON PURCHASE ORDER(S) AS FOLLOWS:
  - a. AD VALOREM CONTINGENCY FUND BALANCE AS OF 1/1/2013 = \$20,913
    - 1) No purchase orders
  - b. SALES TAX CONTINGENCY FUND BALANCE AS OF 1/1/2013 = \$49,516
    - 1) PO #220497 to purchase SMART Dive Communication Equipment, \$14,331.30 (Chief)
11. DISCUSSION AND ACTION ON THE 5 YEAR PLAN. (Sharon)
12. CHIEF'S REPORT.
13. DISCUSSION AND ACTION ON BUDDY MARTIN, SHARON O'BRIEN AND DOYLE KRUMREY TAKING THE OATH OF OFFICE AND STATEMENT OF APPOINTED OFFICER FOR THE TERM OF 01/01/13 TO 12/31/14. (Patti)
14. DISCUSSION AND ACTION ON REVISING THE PURCHASE ORDER POLICY NUMBER POP01. (Sharon)
15. DISCUSSION AND ACTION ON ANNUAL REPORT TO COMMISSIONERS COURT. (Patti)
16. DISCUSSION AND ACTION ON EXPLORING THE POSSIBILITY OF COMBINING DEPARTMENTS DOING BUSINESS AT 1401 W SAN ANTONIO STREET. (Buddy)
17. DISCUSSION AND ACTION ON THE LAND ACQUISITION AND BUILDING FINANCING. (Sharon)
18. DISCUSSION AND ACTION ON LETTER FROM DKM ENTERPRISES, LLC REGARDING THE SALVAGING OF A 12" STEEL PIPELINE FROM PROPERTY LOCATED AT 3300 HILLIARD ROAD. (Patti)
19. DISCUSSION AND ACTION ON POSSIBLY REDUCING THE AMOUNT BILLED FOR RECOVERY OF EXPENSES, THROUGH REVENUE RESCUE, ASSOCIATED WITH RESPONSE TO BURN BAN VIOLATIONS BY RESIDENTS OF THE DISTRICT. (Chief)
20. CITIZEN COMMUNICATIONS.
21. ESTABLISH PLACE FOR NEXT MEETING.
22. ADJOURN.

THIS AGENDA WAS POSTED AT THE HAYS COUNTY COURTHOUSE ON **JANUARY 11, 2013.**

PATTI E. BLACKSON  
ADMINISTRATIVE ASSISTANT  
HAYS COUNTY EMERGENCY SERVICES DISTRICT NO. 3