

**HAYS COUNTY EMERGENCY SERVICES DISTRICT No. 3**  
**REGULAR BOARD MEETING MINUTES**  
**March 6, 2019**  
**Page 1 of 2**

1. **Call to Order:** Meeting held at 3528 Hunter Road, San Marcos TX, called to order at 5:06 p.m. by Leighton Stallones.

**Board Members Present:** Leighton Stallones, Lea Ann Kenworthy, Sharon O'Brien, Alex Garcia, Tom Richey

2. **Pledge to the American and Texas Flags**
3. **Oath of Office:** Alex Garcia was sworn in as Commissioner for Hays County ESD #3.
4. **Acknowledge February Birthdays**
5. **Board Meeting Minutes:** Lea Ann moved to accept the minutes from the Regular Meeting January 16, 2019. Sharon seconded; all in favor; motion passed.
6. **Vice-President:** Sharon moved to nominate Tom Richey as Vice-President of Hays County ESD #3 Commissioners. Leighton seconded; all in favor; motion passed.
7. **Apparatus fund:** Lea Ann moved to increase the monthly transfer from Sales Tax account to Apparatus Fund to \$10,000.00. Leighton seconded; Leighton, Lea Ann, Tom, and Alex in favor; Sharon abstained; motion passed
8. **Admissions Coordinator:** Leighton moved to fill the admissions coordinator position. Tom seconded; all in favor; motion passed.
9. **Treasurer's Report:** Tabled
10. **Chief's Report:** Chief Kasko presented the Chief's Report.
11. **Closed Session:** Sharon requested the board go into closed session.
12. **Open Session:** Tom moved to amend the Chief's contract as follows:

Section III – Education and Duties

Employee's education requirements... (Add item after Texas Commission on Fire Protection Basic Firefighter)

\* Texas Commission on Fire Protection Instructor II and Head Administrator for the Texas Fire Academy

Recommended: (add items)

\* Texas Commission on Fire Protection Instructor III

\* Texas Department of State Health Services ECA or EMT

Section V – Compensation, Benefits and Performance Evaluation

Section A, subsection b: Change "When the Head of Department..." to "When the Head Administrator and Head of Department..."

Alex seconded; all in favor; motion passed.

**HAYS COUNTY EMERGENCY SERVICES DISTRICT No. 3**  
**REGULAR BOARD MEETING MINUTES**  
**March 6, 2019**  
**Page 2 of 2**

Tom moved to increase the salary sections of the budget in an amount not exceeding \$55,000 over the calendar year. Leighton seconded; Leighton, Tom, Lea Ann, and Alex in favor; Sharon abstained; motion passed.

13. **Citizen Communications:** Tabled, none to consider.

14. **Schedule Next Regular Meeting:** Meeting to be held at 3300 Hilliard Rd., San Marcos TX. The next Regular Meeting was scheduled for 5:00 p.m. Wednesday, March 27, 2019. (The meeting was later moved to Thursday, March 28, 2019)

15. **Adjourn:** At 6:54p.m. Sharon moved to adjourn the meeting. Lea Ann seconded; all in favor; meeting adjourned.

Prepared by:  
Mark Thornton  
Office Manager