

HAYS COUNTY EMERGENCY SERVICES DISTRICT NO. 3
NOTICE OF REGULAR MEETING
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NOTICE IS HEREBY POSTED PURSUANT TO THE TEXAS OPEN MEETING ACT (CHAPTER 551, TEXAS GOVERNMENT CODE) OF A MEETING OF THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF HAYS COUNTY EMERGENCY SERVICES DISTRICT NO. 3, TO BE HELD AT **1401 W. SAN ANTONIO STREET, SAN MARCOS TX, 78666 ON SEPTEMBER 17, AT 4:00 P.M.**

1. CALL TO ORDER AND ESTABLISH QUORUM.
2. PLEDGE OF ALLEGIANCE - to the American Flag & to the Texas Flag
3. BIRTHDAYS

CONSENT ITEMS

4. APPROVAL OF MINUTES FROM THE SPECIAL MEETING ON AUGUST 12, 2013 AND THE REGULAR MEETING ON AUGUST 13, 2013.
5. REPORTS FROM SALES TAX ASSURANCE, LLC.

SPECIAL GUEST

6. INTRODUCTION OF CHRIS ALEXANDER, CHIEF, SAN MARCOS HAYS COUNTY EMS. (Chief)

ACTION ITEMS

7. DISCUSSION AND ACTION ON TREASURER'S REPORT. (Sharon)
8. DISCUSSION AND ACTION ON ADOPTING THE 2013 AD VALOREM TAX RATE. (Sharon)
9. DISCUSSION AND ACTION ON THE INTEGRATION OF SOUTH HAYS FIRE DEPARTMENT, TEXAS FIRE ACADEMY AND SAN MARCOS AREA RECOVERY TEAM INTO HAYS COUNTY EMERGENCY SERVICES DISTRICT NO. 3, AUTHORIZING APPROPRIATE OFFICERS AND REPRESENTATIVES OF THE DISTRICT TO EXECUTE NECESSARY DOCUMENTS AND ORDERS RELATED TO THE TRANSFER AND OR DONATION OF THE REMAINDER OF ALL OF SOUTH HAYS FIRE DEPARTMENT INC., VEHICLES, REAL AND PERSONAL PROPERTY. (Leighton)
10. DISCUSSION AND ACTION ON THE LOGISTICS OF THE INTEGRATION OF SOUTH HAYS FIRE DEPARTMENT, TEXAS FIRE ACADEMY AND SAN MARCOS AREA RECOVERY TEAM INTO HAYS COUNTY EMERGENCY SERVICES DISTRICT NO. 3 AS OF SEPTEMBER 30, 2013. (Sharon)
11. DISCUSSION AND ACTION ON SALE OF SURPLUS EMT TRAINING EQUIPMENT. (Leighton)
12. DISCUSSION AND ACTION TO CONVERT THE SAGE BANK ACCOUNTS, CREDIT CARD ACCOUNTS AND PAYPAL ACCOUNT CURRENTLY, USED BY SOUTH HAYS FIRE DEPARTMENT, INC., TO HAYS COUNTY ESD 3. (Sharon)
13. CHIEF'S REPORT: Alarm Data; Situation Report; Membership; Officers Corps; Apparatus & Station Maintenance; Training; Special Projects; Grants; Safety
14. DISCUSSION AND ACTION ON PURCHASE ORDER(S) AS FOLLOWS:
 - a. AD VALOREM CONTINGENCY FUND BALANCE AS OF 9/1/2013, AFTER BOARD APPROVED PO'S AND BUDGET AMENDMENTS = \$60,524
No purchase orders
 - b. SALES TAX CONTINGENCY FUND BALANCE AS OF 9/1/2013, AFTER BOARD APPROVED PO'S AND BUDGET AMENDMENTS = \$72,302
No purchase orders
15. DISCUSSION AND ACTION ON FUTURE LIQUIDATION OF ANY APPARATUS AND EQUIPMENT. (Sharon)
16. DISCUSSION AND ACTION ON A PRESS RELEASE FOR THE NEW STATION. (Sharon)
17. DISCUSSION AND ACTION ON THE BUILDING CONSTRUCTION AND FINANCING. (Sharon)

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18. DISCUSSION AND ACTION ON CONSTRUCTION OF NEW CENTRAL FIRE STATION. (Patti)
19. DISCUSSION AND ACTION ON THE EMPLOYEE HANDBOOK, MEMBER APPLICATIONS, STAFF APPLICATIONS, STANDARD OPERATING PROCEDURES, EMPLOYEE BENEFITS, JOB DESCRIPTIONS AND OTHER DOCUMENTS PERTAINING TO EMPLOYEES AND MEMBERS OF ESD 3 AND SOUTH HAYS FIRE. (Sharon)
20. DISCUSSION AND ACTION ON DISPOSAL OF BARN WOOD AT 3528 HUNTER ROAD. (Sharon)
21. DISCUSSION AND ACTION ON POSSIBLY REDUCING THE AMOUNT BILLED FOR RECOVERY OF EXPENSES, THROUGH REVENUE RESCUE, ASSOCIATED WITH RESPONSE TO INCIDENTS INSIDE THE DISTRICT. (Sharon)
22. DISCUSSION AND ACTION ON RESEARCHING AND POSSIBLY CONTRACTING WITH FIRE RECOVERY USA FOR OUR INCIDENT BILLING. (Sharon)
23. CITIZEN COMMUNICATIONS.
24. ESTABLISH PLACE, DATE AND TIME FOR NEXT MEETING.
25. ADJOURN.

THIS AGENDA WAS POSTED WITH THE COUNTY CLERK AT THE HAYS COUNTY GOVERNMENT CENTER ON **SEPTEMBER 13, 2013**.

PATTI E. BLACKSON
ADMINISTRATIVE ASSISTANT
HAYS COUNTY EMERGENCY SERVICES DISTRICT NO. 3

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/she may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.