

**HAYS COUNTY EMERGENCY SERVICES DISTRICT No. 3**  
**REGULAR BOARD MEETING MINUTES**  
**January 11, 2016**  
**Page 1 of 2**

1. **Call to Order:** Meeting held at 1401 W. San Antonio Street, San Marcos TX, called to order at 5:01 p.m. by Leighton Stallones.

**Board Members Present.** Present were Leighton Stallones, Lea Ann Kenworthy, Sharon O'Brien, Bob Wilson and Doyle Krumrey.

2. **Pledge to the American and Texas Flags**
3. **Acknowledge January Birthdays**

CONSENT ITEMS

4. **Board Meeting Minutes:** Regular Meetings December 15, 2015. Bob moved to accept the consent agenda items. Sharon seconded; all in favor; no opposed; motion passed.

OPEN SESSION

5. **Construction Report and Discussion:** Sharon updated the Board on the status of punch list and warranty items with the building project.
6. **Facility Use Request:** A request to use the 1401 W. San Antonio property for flood recovery activities was made by the Blanco River Regional Recovery Team (BR3T). Sharon made the motion to all BR3T to use 1401 W. San Antonio pending approval of the terms by Brookfield Residential. Bob seconded the motion; all in favor; motion passed.
7. **Employee Manual:** Doyle reported on the progress of the Employee Manual. The document will be a general guide supported by SOG's.
8. **Treasurer's Report:** The December financial reports were not completed. Sharon reported on the progress of invoicing the City of San Marcos for recent annexation activity.
9. **Chief's Report:** Chief Simonson presented the Chief's Report.
10. **Texas Fire Academy Report:** Chief Simonson presented the TFA Report.
11. **Reserve Fund Balances:** Sharon provided the fund balances as follows:

Preliminary Ad Valorem Reserve as of 12/31/2015:	\$6,052
Preliminary Sales Tax Reserve as of 12/31/2015:	\$21,819
Preliminary Training Division Reserve as of 12/31/2015:	\$32,188
12. **Citizen Communications:** Tabled, none to consider.
13. **Schedule Next Regular Meeting:** Meeting to be held at 3528 Hunter Rd., San Marcos TX. The next Regular Meeting was scheduled for 5:00 p.m. Monday, February 22, 2016

**HAYS COUNTY EMERGENCY SERVICES DISTRICT No. 3**  
**REGULAR BOARD MEETING MINUTES**  
**January 11, 2016**  
**Page 2 of 2**

14. **Adjourn:** At 6:12 p.m. Sharon moved to adjourn the meeting. Bob seconded; all in favor; no opposed; meeting adjourned.

Prepared by:  
Mark Thornton  
Office Manager